July, 2014

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Wonder no more, let *iMail*
NOTIFY and **ESCALATE**
for you

Get proactive. Get qualified

ISOtrain's integrated Notification Management tool, iMail, automatically informs your employees of their personal due requirements through training reminders and qualification-related e-mail notifications, giving them control to remain proactively qualified and keeping your organization in compliance.

Who to Qualify Predefine criteria to automatically determine which employees to perform qualification check on – based on Language, Divisions, Type, Class, Plant, Department and more– with customized notification and e-mail content. Also specify how to handle e-mail, language and supervisor assignment discrepancies.

What to Qualify Predefine criteria to automatically determine which courses and modules to perform qualification check on –based on Type, Group Type, Compliance, Certification, Self-train and more– with customized training notifications for first notice, second notice, training day notice, missed training notice, and schedule reminders.

When to Qualify Predefine your qualification processing and notification delivery schedule – which types, how often, which days and times– and let iMail automatically performs the jobs as scheduled. iMail evaluates employees' Qualifications based on your criteria, determining due requirements, constructing and sending appropriate notifications and reminders, without user involvement!

Total Notifications Integration Easily access iMail with same login credentials as for ISOtrain and enjoy a user interface that looks and feels just like ISOtrain. Increase your productivity with automated, seamless qualification checks against one or multiple ISOtrain licenses, accurately producing notifications based on ISOtrain's employee, course and module requirements. Help all employees maintain an up-to-date Qualification Status and boost your company's training operation by automating communications and centralizing management.

Customize your Notifications Indicate which training notifications you wish to send – first notice, second notice, training day notice, missed training notice, or schedule reminder–, how often to send them and how to escalate. Let iMail do the rest for you, determining what, when and whom to notify, and informing your employees –in a timely manner– what is required and what is scheduled for them so they will remain qualified.

Customize your E-mail Content Tailor your e-mail settings and content per license, types of employees, training and modules, including Server, Domain, Sender, Subject, Introduction, Send Off Comments, Footer, and more. iMail automatically obtains training or qualification details from ISOtrain, composes the applicable e-mail and automatically sends it to the appropriate employees without human involvement.

Be Informed Let iMail produce previews and printable hardcopies of Recipient and Discrepancy Notification Reports. With iMail, management is always in the know!

FDA Compliant Under ISOtrain's umbrella, be in compliance with procedural and industrial regulations -FDA, cGMP, CFR 21 part 11 and other regulatory requirements- through robust security management, Login, Electronic Signatures and Audit Trails. All notification activity is automatically tracked, documented, and readily available for auditing purposes.

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